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WAGES AND SALARIES IN LUZERNE COUNTY FIRST CLASS TOWNSHIPS



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WAGES AND SALARIES

IN

LUZERNE COUNTY FIRST CLASS TOWNSHIPS

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WAGE AND SALARY SUMMARY

In order to realistically prepare their budgets, local officials need detailed information since the establishment of fair and equitable compensation for services rendered remains a continuing problem for municipal governments.

Because specified job descriptions are not a part of this summary of the wage and salary data collected, local government officials should be careful in making comparisons in pay scales. Public officials should keep in mind the varying degrees of responsibility and authority, along with the diversities in functions and duties in the various offices, even those with the same titles.

It is not the purpose of this summary to pass judgment on existing municipal practices in setting wage and salary rates in Luzerne County townships, nor to establish standards for compensation payments. It is merely an attempt to give the officials in the County a picture of pay rates for both elected officials and employees.

Hugo V. Mailey, Director
Institute of Municipal Government

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WAGES AND SALARIES

FIRST CLASS TOWNSHIPS

LUZERNE COUNTY

	<u>Hanover</u>	<u>Newport</u>	<u>Plains</u>	<u>Wilkes-Barre</u>
Administrative & Elective				
Board of Commission	\$4 - 800.00 ¹ 3 - 1200.00 ¹	\$ 900.00	\$ 800.00	\$ 600.00
Treasurer - Tax Collection	4,000.00 ²	1,800.00	1,700.00 ³	1,800.00
Solicitor	3,840.00	2,400.00	1,500.00	1,500.00
Clerical				
Secretary	4,399.92	3,600.00	3,600.00 ⁴	900.00
Auditor	10.00 ⁵	300.00	-----	200.00
Health Secretary	300.00	-----	-----	-----
Custodial	1,200.00	1.25 ⁶	1.00 ⁷	-----
Fire				
Chief	1,829.88	-----	3,871.36	----- ⁸
Assistant Chief	-----	-----	3,786.90	-----
Fireman	3,797.76	4,008.00	3,471.40	-----
Extra Driver ⁹	1,200.00	-----	-----	-----
Health & Inspection				
Health Inspection	3,801.76	-----	-----	-----
Plumbing Inspection	3,905.76	-----	-----	-----
Police				
Chief	4,325.76	4,488.00	4,021.36	3,450.00
Sergeant	3,977.76	4,128.00	3,786.90	2,950.00

	<u>Hanover</u>	<u>Newport</u>	<u>Plains</u>	<u>Wilkes-Barre</u>
Patrolman	\$3,829.68	\$4,008.00	\$3,471.40	\$2,700.00
Part-time Police 10	-----	-----	-----	1,100.00
Public Works				
Engineer 11	-----	1,000.00	-----	-----
Road Inspection	4,049.76	-----	-----	-----
Road Supervisor	-----	4,408.00	3,871.36	-----
Laborer	3,400.00	1.25/hr.	1.25/hr.	1.25/hr. ¹²
Garbage Collector	3,400.00	-----	-----	-----
Utility Serviceman	3,224.00	-----	-----	-----
Truck Driver	-----	1.25/hr.	3,564.28	-----
Flood Control Superintendent	4,020.00	-----	-----	-----
Sewage Inspector	4,049.76	-----	-----	-----
Sewage Laborer	3,701.76	-----	-----	-----

HOURS

	Standard work week (hours) for administrative and clerical employees	Standard work week (hours) for firemen	Standard work week (hours) for public works employees	Standard work week (hours) for police
Hanover	40	48	40	48
Newport	40	10 ¹⁴ 14	40	48
Plains	40	48	40	48
Wilkes-Barre	--	--	--	48

MILEAGE ALLOWANCE

Hanover	Chief of Police	\$120.00
Newport		None
Plains		None
Wilkes-Barre		None

VACATION POLICY

	Less than one year 2 weeks	1-5 years -----	5-10 years -----	10-15 years -----	15 and over -----
Hanover	2 weeks	-----	-----	-----	-----
Newport	2 weeks	-----	-----	-----	-----
Plains	2 weeks	-----	-----	-----	-----
Wilkes-Barre	none ¹⁵	-----	-----	-----	-----

OVERTIME POLICY

	<u>Clerical</u>	<u>Public Works</u>	<u>Firemen</u>	<u>Police</u>
Hanover	salariéd	salariéd	salariéd	salariéd
Newport	salariéd	<i>NONE</i> salariéd	salariéd	salariéd
Plains	salariéd	<i>NONE</i> salariéd	salariéd	salariéd
Wilkes-Barre	salariéd	<i>NONE</i> salariéd	salariéd	salariéd

UNIFORM ALLOWANCE POLICY

Hanover	None
Newport	None
Plains	None
Wilkes-Barre	None

WORKMENS COMPENSATION

Hanover	Yes
Newport	Yes
Plains	Yes
Wilkes-Barre	Yes

RETIREMENT PLAN

	<u>Pension</u>	<u>Social Security</u>
Hanover	<u>Police</u>	<u>covered</u>
Newport	Police	covered
Plains	Police	covered
Wilkes-Barre	Police	covered

PAID HOLIDAYS

Hanover	New Years Day, Memorial Day, July 4th, Christmas, and Easter
Newport	New Years Day, Memorial Day, July 4th, Christmas, and Easter
Plains	New Years Day, Memorial Day, July 4th, Christmas, and Easter
Wilkes-Barre	New Years Day, Memorial Day, July 4th, Christmas, and Easter

SICK LEAVE

Hanover	no official policy
Newport	one week a year; cumulative to four weeks
Plains	fifteen days - up to thirty days
Wilkes-Barre	none

FOOTNOTES

1. The 1965 First Class Township Code provides that only the newly elected (3) township commissioners may be paid on the new compensation schedule-\$1,200.00 annually; the Code provides that those (4) whose term of office has not as yet expired will be compensated under the old salary schedule-\$800.00 annually.
2. The tax collector receives \$2,400.00 as salary and \$1,600.00 for collecting occupational privilege tax.
3. The tax collector receives a commission on taxes (2% rebate and during face period; and 5% during penalty period).
4. \$800.00 as secretary; \$2,800.00 as clerk to Board of Commissioners
5. Auditors are paid \$10.00 per day, part time.
6. part time
7. part time
8. Wilkes-Barre City furnishes the township fire protection on a contractual arrangement basis for \$7,500.00 annually.
9. Relieves during vacation
10. Called during emergencies
11. In those instances where no compensation is indicated for the engineer, he is paid according to time spent on specific projects.
12. road and sewer maintenance
13. called as needed
14. The day shift is a 10 hour shift; night shift is a 14 hour shift.
15. No full time personnel

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